**DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT**

**INTRADEPARTMENTAL CORRESPONDENCE**



**MEMORANDUM**

**SPN. \*\*\*-\*\*-\*\*\*\***

**\* HIGHWAY**

**ROUTE LA \***

**\* PARISH**

**FILE NO. \*\*-\*\*\***

**TO:** DAVID S. SMITH, P.E.

ROAD DESIGN ENGINEER ADMINISTRATOR

STEPHEN GLASCOCK, P.E.

ITS ENGINEER DIRECTOR

JOSHUA HARROUCH, P.E.

TRAFFIC ENGINEERING DEVELOPMENT ADMINISTRATOR

**FROM:** \*

PROPERTY MANAGEMENT AGENT

**DATE:** December 18, 2020

**SUBJECT:** Excess Right of Way

 Parcel No. \*

In reference to review for disposal of excess right of way, attached please find:

1. Disposal Checklist with comments from \*, the District Engineer Administrator, with their recommendations in regard to disposal of the referenced excess right of way on the captioned project.
2. Right of Way map highlighting the area in question.

This property was acquired in \*(date) by \*(fee title/servitude/expropriation). If disposal is recommended, we will dispose of the property by \*(private sale/public sale/abandonment).

Please review this request and complete disposal checklist based on your recommendations regarding this disposal. If further information is needed, please let me know.

\*/\*

Attachments

cc: Right of Way Manager